

## Chapter 20

### Plans Processing and Revisions

The following are changes, additions or deletions to the January 2006, Topic #625-000-007, | Plans Preparation Manual (PPM) - English, for use on Turnpike projects only:

#### **20.3.2 Submittal to Tallahassee** *paragraph 3*

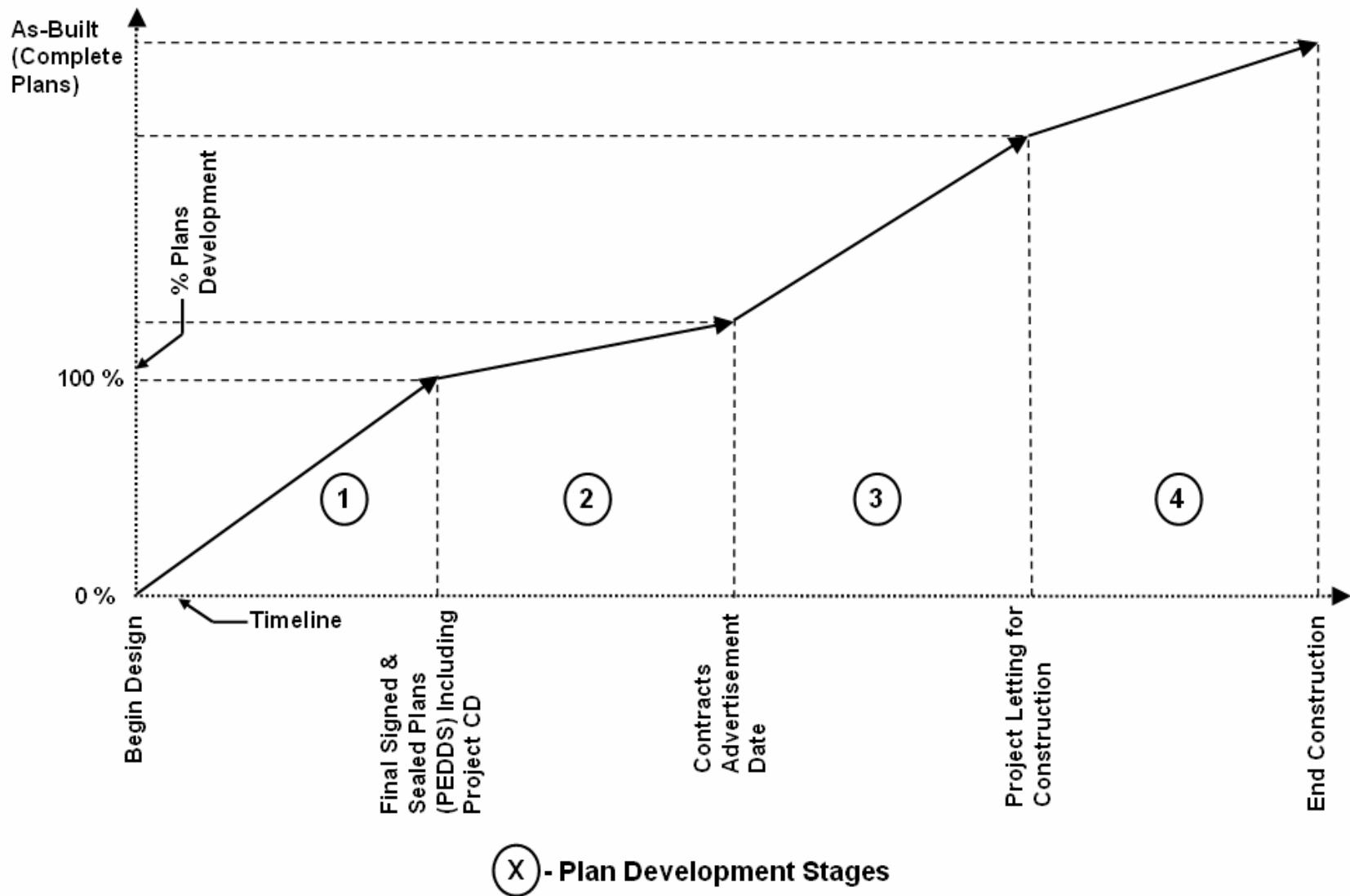
*Add the following to the end of*

The "designated person" to send the Plans Package to Central Office is the Plans Processing Engineer.

#### **20.4 Revisions to the Contract Plans Package**

*Add the following*

## Method to Show Plan Changes or Revisions



- ① — Any Plan Changes are considered standard adjustments to plans and are not tracked.
- ② — Any Plan Changes are considered standard adjustments to plans and are not tracked. Plans will need to be re-signed & sealed (PEDDS) and resubmitted along with the Project CD<sup>1</sup>.
- ③ — Any Plan Changes are considered “Plan Revisions” and will be processed as a Plan Addendum. Plan sheets that changed will need the date, initials, and description portion filled out in the revision block in addition to the Key Sheet revision area being filled in. The Project CD<sup>1</sup> will need to be resubmitted, including the original signed & sealed (PEDDS) and the revision signed & sealed (PEDDS), by the “Responsible Engineer”, in a revision folder under the appropriate discipline.
- ④ — Any Plan Changes are considered Plan Revisions and full revision procedures are needed. Plan sheets that changed will need the date, initials, and description portion filled out in the revision block in addition to the Key Sheet revision area being filled in. In addition, triangles denoting the change location number as well as plan “clouding” as necessary. The plan revisions will need to be signed & sealed by the “Responsible Engineer” in accordance with the Final Estimates Preparation and Documentation Manual (Topic No. 700-050-010), Chapter 4, Final “As-Built” Plans, Section 4.5.7 Revision Process.

<sup>1</sup> Contact Jose Gueits or Katheryn Alexander for the latest procedures in resubmitting the Project CD.

# Turnpike Enterprise Electronic Plan Revision Procedure (Post-Letting)

