

## Chapter 3

### Key Sheet

The following are changes, additions or deletions to the January 2012, Topic #625-000-008, Plans Preparation Manual (PPM), for use on Turnpike projects only:

#### **3.2.1 Financial Project ID, Federal Funds, County Name and State Road Number**

Include a descriptive Project Name under the State Road Number.

#### **3.2.4 Bench Mark Datum**

*Add the following section*

Add one of the following notes, to the right side of the key sheet, depending on the type of datum used:

“This project is designed to NAVD, 1988 Datum.”

Or

“This project is designed to NGVD, 1929 Datum.”

#### **3.3 Project Location Map**

*Add the following language*

When applicable, the county milepost as well as the Turnpike Mainline milepost must be shown correct to three decimal places under the begin project station.


#### **3.11 Revisions**

*Add the following language*

When the “Revisions” area becomes so large that a new sheet is required to allow for the additional text, the Lead Key Sheet should still be included in the revision for reference. A numbered revision triangle as well as “See Sheet 1A” note should be placed in the “Revisions” area on the Lead Key Sheet.

When new sheets are being introduced as a part of the revision, identify those added sheets in the “Revisions” area as shown in the example below:

*REVISIONS**FINANCIAL PROJECT ID 419570-1-52-01 & 419570-3-52-01*

 *Roadway Sheets 1, 2, 3, 6, 11, 17, 18, 23, 25, 27, 32, 33 & 37 (Revised 12-2-08)*  
*Roadway Sheet 33A (Added 12-2-08)*

See both the TPPPH and PPM Volume I Chapter 20.4 for additional information on formatting the Key Sheet for revisions.