

## CONDENSED PROCUREMENT





Florida Department of  
**TRANSPORTATION**



FTE's goal is to reduce the amount of time needed to execute a contract (from Formal Ad to Contract Execution). Adjustments have been made to the advertisement phase and the post selection negotiations phase.



## MAJOR CHANGES



- Formal Ad to Final Selection
  - a. Procurement timeframe will range from 4 months to 7 months depending on the type/complexity of the project, as opposed to the standard 10 months. The procurement timeframe will be provided on the Planned Advertisement (planned ads will run 2-3 months prior to the formal ad to provide ample time for deciding to pursue a project).
  
- Negotiations
  - a. Removal of the 72-hour (FTE) protest period wait time to start negotiations. If Protest occurs, all activities stop.
  - b. FTE PM will provide scope and units to Consultants prior to the scope clarification meeting.
  - c. FTE will eliminate separate unit and staff hour swaps and negotiations for minor projects. This will become a combined effort. *This applies only to Minor projects.*
  
- Contract Execution
  - a. Reduce Consultant's time frame to submit the AFP (dependent upon the procurement schedule utilized).



# PROCUREMENT TIMEFRAMES



Amount of time reduced will depend on the complexity of the project.

|                                   | COMPLEX SCHEDULE  | STANDARD SCHEDULE  | ACCELERATED SCHEDULE (A)                               | ACCELERATED SCHEDULE (B)   |
|-----------------------------------|---|--|--|--|
| Procurement Milestone             | Major Projects – Widening, New Interchanges / Alignments, major PD&Es | Minor Projects - Resurfacing / Safety Improvements, BDI reserved | Small Operational Improvement jobs (with negotiations) | Cont. Services / Misc. Services Contracts (without negotiations) |
| Formal Ad to Selection            | 2 ½ - 3 (MTHS)  | 2 ½ - 3 (MTHS)   | 1 ½ – 2 (MTHS)<br>(Utilization of Exp. LOR)            | 2 – 1 ½ (MTHS)<br>(Typically Interview Sessions)                 |
| Selection to Negotiation Complete | 2 ½ - 3 (MTHS)  | 1 – 1 ½ (MTHS)   | 1 – 1 ½ (MTHS)   | ≤ 1 (MTHS)   |
| Negotiation Complete to Execution | 1 - 1 ½ (MTHS)  | 1 – 1 ½ (MTHS)   | 1 – 1 ½ (MTHS)   | 1 – 1 ½ (MTHS)   |
| <b>TOTAL AVERAGE MONTHS</b>       | <b>7 MONTH AVG</b>  | <b>5 MONTH AVG</b>   | <b>≤4 MONTH AVG</b>                                    | <b>4 MONTH AVG</b>   |