

Special Provision Worksheet for SP6390100CIAC

What is it?

The EOR can request the use of SP6390100CIAC from the District Utilities Engineer that expands Standard Specification 639-1 to assist in the procurement of electrical services. This SP only has one lump sum cost to cover the entirety of the project CIAC. There is no information to understand which disciplines were included or what scope was included from each discipline; therefore, this spreadsheet template and associated sample were developed for EOR use to assist with the development of the SP cost estimate for the procurement of electrical services for the various disciplines.

This form will help guide the various Electrical EORs on the project in their coordination efforts. It helps them to ask the right questions to the Utility Agency Owner and each other.

The Prime Consultant should report on the progress at regularly scheduled project progress meetings. Please add as an agenda item.

How does it work?

- There is a cost estimate column where the EORs will place the cost estimates received from the UAO for each service point. There is a project-specific cost safety factor applied which results in the “Allowable Final Design” cost for each service with sub totals for each discipline and a grand total at the bottom.
- There are individual column sets for whether costs for easements, survey, or permitting have been included in the overall cost. The responses in these columns are restricted to either “Yes”, “No” or “Not Required”.
 - If “Yes” is selected, the consultant should put the cost in the adjacent column.
 - If “No” is selected, it will raise a red flag that we need follow up to make sure the scope is covered.
 - If “Not Required” is selected, it means there was no cost associated for that particular item because of that project specific application and notes should be included to explain.
- Coordinate with the DUA/DUE for approval / authorization to open the pay item(s) assignment.
- Coordinate with the District Specs Office for projects with multiple UAOs. Use a unique tab of the CIAC spreadsheet for each UAO.
- Disciplines should share Service Points where possible to prevent unnecessary CIAC costs.
- Refer to the FDOT [Basis of Estimates](#) for setting pay item numbers under 639-8-AAA. See BOE structure for 639-8 for each UAO’s “AAA” value in the pay item.